



2022 Registration Process

Dear Club RYLA Liaison,

Thank you for all you are doing to help make RYLA a success for your community. Here are the steps we need for you to take:

1. Please contact your high school guidance counselors with the RYLA Fact Sheet and the RYLA information package (both attached). It is preferred that you visit them in person, however, over the phone with a followed-up email is acceptable. See sample email (also attached).
2. Ask the guidance counselor to select Sophomore or Junior students* who have demonstrated academic success while being involved in some form of community service.
* Sophomores are the preferred grade level *however we are also accepting Juniors due to program cancellation last year.*
* Number of students depends on how many your club is able to sponsor.
3. The nominated students must complete the online application at: **RotaryDistrict7450.org/ryla**
4. ***In addition to completing the online application***, the nominated students need to complete the **Medical Form, Photo Release, Code of Conduct Acknowledgement and Cancellation Fee Acknowledgment** located in the RYLA Required Document Package also at **RotaryDistrict7450.org/ryla**.
PLEASE NOTE: Forms that are not completed correctly cannot be accepted and will be automatically denied.
5. The sponsoring Rotary Club sends \$290 for each student application. Make checks payable to: **“ROTARY DISTRICT 7450”** and indicate **“RYLA” and the student’s name** on the memo line so we can apply the payment to the correct Student(s).
All checks and required documents (<https://rotarydistrict7450.org/ryla>) to be sent to:
RYLA
C/O Brian Casey
505 Georgetown Road
Wallingford, PA 19086-6921
6. **COVID** – For the safety and wellbeing of all participants, proof of full covid vaccination is required for all program participants. Please see [Freedoms Foundation COVID Policy](#) for details.
7. Interact Students and Rotary Club member’s children are eligible if they meet the above criteria.
8. Only complete application can be considered and only if spaces are still available.

Please contact me if you have any questions:

RYLA Chair: **Chantal Eadeh**
Email: **chantaleadeh@eadeh.com**
Mobile Number: **610-564-6644**

Sample email script to high school guidance counselor:

Dear <insert name>,

The annual Rotary Youth Leadership Award (RYLA) program will be held from **Friday February 11 – Sunday February 13, 2022** at the Freedom Foundation in Valley Forge, PA.

The Organizing committee has been working to ensure a robust program and an environment with appropriate precautions. Please review the attached **RYLA Quick Fact Sheet** to learn about the RYLA program.

This is an excellent way for you to recognize outstanding students for their community service and academic achievements. Your local Rotary Club will invest \$290, per student, that is selected from your recommendation. The RYLA Quick Fact Sheet includes our planned program schedule. Targeted age group is high school sophomores with others considered on a space available basis.

The RYLA Information Package is available for your student and their parents at www.RotaryDistrict7450.org/ryla. In addition to completing the **Medical Form, Photo Release, Code of Conduct Acknowledgement** and **Cancelation Fee Acknowledgment** found on the RYLA website we need each student to apply online through the **Application Form** link at: **RotaryDistrict7450.org/ryla**.

For convenience, the students can print the Required Document Package and check list.

PLEASE NOTE:

Applications and forms not completed correctly will be automatically denied and students risk not being accepted if the program registration closes before corrections are received.

**** Forms are updated every year. Please see the website for the current forms ****

COVID: Please note, for the safety and wellbeing of all participants, proof of full covid vaccination is required for all program participants. Please see [Freedom's Foundation COVID Policy](#) for details.

Thank you for participating in RYLA. I will call you in a few days to see how the process is working through your office.

Yours in Rotary,

<Liaisons Name>

<Contact information>